

RICHLAND TOWNSHIP WATER AUTHORITY
MINUTES
January 11, 2018

The Reorganizational Meeting was called to order by Ken Mitchell, Chairman, at 7:00 p.m. Other Board members present were Bill Rosson, Zane Stauffer and Bruce Jones. Chris Vanelli was absent. Also present were Tim Arnold, Executive Director/Operator; Tim Gluck; and Melissa Fiala, Solicitor. Mark Bahnick, Van Cleef Engineering, did not attend.

MOTION Ken Mitchell made a motion to name Bill Rosson as Temporary Chairman. Bruce Jones seconded the motion. All agreed.

Bill Rosson opened the floor for nominations.

MOTION A motion was made by Bruce Jones to elect Ken Mitchell as Chairman. Ken Mitchell seconded the motion. All agreed.

MOTION A motion was made by Bill Rosson to elect Chris Vanelli as Vice Chairman. Bruce Jones seconded the motion. All agreed.

MOTION A motion was made by Ken Mitchell to elect Bill Rosson as Secretary. Bruce Jones seconded the motion. All agreed.

MOTION A motion was made by Bill Rosson to elect Bruce Jones as Treasurer. Ken Mitchell seconded the motion. All agreed.

MOTION A motion was made by Ken Mitchell to elect Zane Stauffer as Assistant Secretary/Treasurer. Bill Rosson seconded the motion. All agreed.

MOTION A motion was made by Ken Mitchell to appoint Rudolph Clarke LLC as Solicitor and to approve the fees as presented. Bill Rosson seconded the motion. All agreed.

MOTION A motion was made by Bill Rosson to appoint Van Cleef Engineering as the engineer for the Water Authority and to approve the fees as presented. Bruce Jones seconded the motion. All agreed.

Motion Bill Rosson made a motion that the RTWA appoint Hutchinson, Gillahan & Freeh to perform the 2017 Audit at a base fee of \$7,950, plus an hourly rate of \$95 for additional services. Ken Mitchell seconded the motion. All agreed.

MOTION A motion was made by Ken Mitchell to adjourn the re-organizational portion of the meeting. Bruce Jones seconded the motion. All agreed.

Ken Mitchell opened the general meeting for January 2018 at 7:05 p.m.

*There were no Executive Sessions at the December 2017 meeting
and there have been no others to report.*

MINUTES

Motion Bill Rosson made a motion to approve the minutes from the meeting on December 28, 2017. Bruce Jones seconded the motion. All agreed.

PRESENTATION OF BILLS

Motion Bill Rosson made a motion to approve the December bills and payroll. Bruce Jones seconded the motion. All agreed.

EXECUTIVE DIRECTOR'S REPORT

Richlandtown Borough

- We visit the pump stations twice a day for chlorine residual monitoring.
- Tim reported that he received a low pressure call from a resident of the Borough on Sunday morning. Upon investigation, it was discovered that the pressure was low at both pump stations, and water was coming out of the ground on S. Main Street. Sunday evening, Tim A and Tim G cleared off the valves. Tim received another call about pressure dropping again. Due to the water main break, approximately 20 homes were turned off. On Monday morning, the area was dug up and the leak was repaired. A Boil Water Alert was issued to those 20 homes. Samples were sent to the lab. Once both sets of samples passed, the Boil Water Alert was lifted. It took about 3 days for the pressure to return to normal.

Updates on Pump Stations

Tim A provided a report on the Authority's facilities.

Walnut Bank Farm:

- Normal daily operations and maintenance

Sweetbriar:

- Normal daily operations and maintenance

Richland Court:

- Normal daily operations and maintenance

Paletown Road well:

- Normal daily operations and maintenance

Sampling

- The monthly coliform samples were taken

SOLICITOR'S REPORT

Richlandtown Borough

The solicitor for the Borough informed Melissa that the Borough Council members have signed the Addendum to the Agreement. Melissa will bring the signed Agreement to the February meeting.

Right-To-Know Request

Brian Reimers, 1215 Cobblestone Way, requested a copy of the minutes from 2014 to 2016. These were emailed to him.

ENGINEER'S REPORT

No report.

OPERATIONS REPORT

Usage is still low which is normal for this time of year. Production was cut back slightly at Richland Court. There were no Customer Care Calls.

Motion Ken Mitchell made a motion to adjourn at 7:30 p.m. Bill Rosson seconded the motion. All agreed.

Respectfully submitted,
Dianne McLane
Recording Secretary